#### School #40 Tomsk



# **Secrets of the English writing**

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### **National Examination Format**

- National Examination Format led to rising motivation of learning English by our students.
- Another reason for learning foreign languages is a possibility for our students to study abroad.
- The third reason for learning a foreign language is: those people who know one of foreign languages, especially English, are promoted better than others.





## The elective course decides problems



- 1. Students have to write an informal letter and a composition for a short period of time (for 60 minutes).
- 2. Doing these works they should keep to special rules of organizing a letter or a composition.
- 3. Our students have three lessons of English a week and a very intensive school curriculum. We have no time to focus in details on problems of writing these kinds of works.



## 3 steps

The elective course consists of ten classes and is divided into three steps:

3. writing a composition

2. writing an informal letter

1. writing a postcard



## The tasks of the course

- 1. To teach the students the rules of writing an informal letter and a composition according to the demands of the State Exam;
- 2. To activate the students' knowledge of grammar;
- 3. To practise them evaluating other students' works;
- 4. To practise them expressing their own opinion;
- 5. To present their own works at the end of the course.





## Writing a postcard



Bright are the stars that shine Dark is the sky, I know this love of mine Will never die, And I love her.





Нарру 🖺

Valentine's

Day 🖺

POST (NATIONAL) CARD IN EACH POOR CORRESPONDENCE SERIES ADDRESS CO. OWNERS

Wargaret and it are apending most facet for Jacob Co. Owners

The week in astron, and we 12 2 main St are going to Dublin for Jamytown another week hope you are heard you are both keeping well

Note there were



### An informal letter

I know the abstract the artist and artist to the page and about the retained as well publicables. The bear appear to the forthigh it this estimate all their word times we do have when our familia, moving to be in the later place of the the first and it is not believed there are for the later party or party or a to be the first party of a firs the sheet for process of heart. Reserving her see along the same while set what time. page loppings to U Jan ? Just Home what your formed not make the state of a posterior of the state of and the diff sporter, became one of all appeal that Market Want or Hotelet in Roams Auted link and all the tips again in fin many somety though the day ") The battle, was a point to sinck that special marks a series to the largery I to the come of the last short to them? I'm the used their you has been alone and to talk shoul the last last by would be thank about playing for any surrounding for or the first leading could be the for some. He don't but produced dean and 45, applying the latter and 68 sweets and yoursely his fellow, I and work actively extended in structurals. in mounting promoted as in me in a final six to be for the Sounds - Street المعادم برايا ومها بالإمام all their of the water MA YOU the hears what that sile salled must be combined when a the stated of animal that not just the may reflect all the local responsible service untiped filtproving and focuse code a freet, led allow mode at in many of "med pull with Want child they placed them. No be got by exceptioned on the land her Saldenho was which that of other own and the a Charles and place OF AR ANDERE and mapped when of it was it to have There she filly Jul andie water war Contract to the compete with hind or couling from to the To the land C round refinable something down for the a to laugh sinch that he produces A Street Grister including from the tag what I had in which Server of the server of the columns. APPLY Office second William And Add or Street Address of the same too man of rack from the And the back of the May Young but I got ! AND SHOW HA morning about freedom with Secretary statement of Sand Inch to Florant and such and they should work for makers, I may be by bottom in some directly known The Stern they they designed out to of the standard from the or that East St. com. " STATE SALES CONTRACT a particular had one part of the



# A composition. An essay





#### Раздаточный материал по теме 3, занятие 3:

A guide to informal letter writing

- Your address in the right upper corner.
   If you omit the full address, you may put your town or village by the date. Do not put both full and part address. You need not include the post code, though it is advisable.
- The date below the address.
   E.G. Saturday, March 1\*, 1999 or (more informal) 9<sup>th</sup> September 1999, 9.9.1998

The year is often omitted

Begin your letter with salutation.
 E.g. Dear Sally,
 Dear Mr Brown,

Dear Aunt Jane, My darling.

Comma is usually put after salutation.

- A possible and common beginning:
  - a) You thank the person you are writing to for his/her letter
     E.g. Thanks for... Many thanks for...

How nice of you to...
I was awfully glad to...

b) You apologize for not having written before:E.g. I must apologize for not writing...

I really should have written sooner...

- 5) The body of the letter
- A common ending: you mention future correspondence, visits, etc.
   E.g. I'll write you soon.
   Looking forward to seeing you.
- Hope to hear from you soon.
  7) The close.

Here are some examples according to their degree of informality (with 1 the most and 5 the least informal):

- 1. I love you so much
- 2. Lots of love much love
- 3. Love
- Best wishes,
   All the best
- 5. Yours

A comma usually follows there.

 Signature. Informal letters are usually signed by your first name.

(Based on writing Intermediate by M-C Boutin, S.Brinand and F. Grellet OUP 1987)

	2 Victoria street Oxford OX2 006
	2 □ January 15 <sup>th</sup>
3 □	Dear Sally,
4	Thank you for your lovely birthday card, I have not written sooner as I wanted to invite you round and would never find a suitable time.
5	We are having a small party next Friday night to celebrate Toni's return from Canada, and we would be very happy if you and Simon could join us, around 8 p.m.  Do come if you can.
61	Looking forward to seeing you.
71	_ Yours,
81	Margery



## **Specific marking scheme of an informal letter**

	Содержание								Организация													
Кодовый номер кандидата	Ссылка на предыдущие контакты (благодарность за полученное письмо)	Описание места	Описание погоды	Три вещи, которые больше всего понравились, и почему	Объем высказывания соответствует поставленной задаче	Обращение (правильная форма в соответствии с неофициальным стилем)	Завершающая фраза (правильная форма в соответствии с неофициальным стилем)	Подпись (правильная форма, только имя пишущего)	ИТОГОВЫЙ БАЛЛ	Логичность	Деление на абзацы	Средства логической связи	Адрес автора в правом верхнем углу	Дата под адресом	Обращение на отдельной строке	Завершающая фраза на отдельной строке	Подпись на отдельной строке	итоговый балл	ЛЕКСИКА	ГРАММАТИКА	ОРФОГРАФИЯ И ПУНКТУАЦИЯ	итоговый БАЛЛ
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#### The results

#### At the end of the elective course students:

- improve their abilities in writing;
- develop their self-evaluation skills as a part of study skills;
- enhance their critical thinking skills;
- take more responsibility for their own learning;
- learn to notice their mistakes and correct them.

## **Summarizing**











# Thanks for your attention!